

HUMAN RESOURCES, LABOR
RELATIONS, AND ADMINISTRATIVE
SERVICES DEPARTMENT
Telephone (203) 563-0118
Fax (203) 563-0295



TOWN HALL
238 Danbury Road
Wilton, Connecticut 06897

FIRE DEPARTMENT CHIEF **WILTON, CT**

The Wilton Fire Commission seeks to hire a Fire Chief. This New England community of 18,353 covers a 26 square mile area and is predominantly a bedroom community of NYC and neighboring mid-size cities. It includes approximately 6,288 residences and 685 businesses, with a selectmen/town meeting form of government. The Chief works closely with public safety departments reporting to a three person Fire Commission and the Selectmen.

Essential Functions: Responsibilities include daily command of salaried career employees and volunteer personnel, including the Fire Marshal/Life Safety division. Duties include incident command, management and planning, approving and disbursing \$4.6 million annual budget; daily interaction with citizens, town officials, and departments and union membership, including all deputy chiefs, captains, lieutenants, firefighters and other support staff; and serves as Town's Emergency Management Director.

Minimum Requirements: Bachelor's Degree in Fire Science, Management, Public Administration or related field required. Master's Degree in Fire Science, Management, Public Administration or related field preferred. Connecticut EMT-B or National Registry EMT must be obtained within one year of appointment. Trained as hazardous materials incident commander. Fire Officer II. Fire Officer III, Fire Service Instructor I, Fire Department Safety Officer certifications desirable. Valid motor vehicle operator's license at time of appointment. Minimum of 15 years of progressive fire service experience with a minimum of 5 years in fire department senior command position at the rank of Captain or above in a career or combination department.

Knowledge, Abilities, and Skills: Ability to effectively manage and lead a career force required. Working knowledge and experience in budgeting, planning, personnel administration and labor relations; demonstrated oral and written communication and presentations skills; and intermediate computer skills.

Other Requirements: Pass oral exams, interviews, extensive background investigation, and physical and psychological testing. Must reside within a twenty (20) mile radius from any point on the Wilton Town line within six (6) months of date of appointment

Compensation based on experience and includes full fringe benefits. Send resume and application (located at www.wiltonct.org) with cover letter by May 1, 2015.

Wilton Fire Commission
c/o Wilton Department of Human Resources, Labor Relations,
and Administrative Services
238 Danbury Road, Wilton, CT 06897

No phone/No fax/No e-mail

.....